

**Behavioral****Staffing**

# Group Time Sheet

Client Name:		Phone:		Fax:	
Client Address:		Week Ending:			
Employee's Name:			Social Security No. (last 4 digits)		

BEHAVIORAL STAFFING is also a permanent agency. Any Temporary hired for a permanent position is an applicant of BEHAVIORAL STAFFING and a permanent fee then is due as permanent rates apply. Fee is 1% per thousand of projected annual wages. See back for contract details. Hours shown are worked satisfactorily.

		M	T	W	Th	F	S	Su	Wkly Total
Location: _____ Date: _____	Time In								
	Lunch Start								
	Lunch End								
	Time Out								
	Supervisor Signature: _____	Work Hours							
Location: _____ Date: _____	Time In								
	Lunch Start								
	Lunch End								
	Time Out								
	Supervisor Signature: _____	Work Hours							
Location: _____ Date: _____	Time In								
	Lunch Start								
	Lunch End								
	Time Out								
	Supervisor Signature: _____	Work Hours							
Location: _____ Date: _____	Time In								
	Lunch Start								
	Lunch End								
	Time Out								
	Supervisor Signature: _____	Work Hours							
Location: _____ Date: _____	Time In								
	Lunch Start								
	Lunch End								
	Time Out								
	Supervisor Signature: _____	Work Hours							

**BEHAVIORAL STAFFING COPY**

**Attention Employees:** By signing this timecard, you verify the accuracy of hours worked and agree to be legally liable for any errors. Hours were certified by the client. Employee states no accident/injury/incident happened on this assignment. Call the service coordinator if there are any problems or changes or if you have any questions. Contact BEHAVIORAL STAFFING at the end of your assignment to discuss other assignments. If you do not, BEHAVIORAL STAFFING can assume you are not available for work.

Behavioral	Staffing
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2375 E. Camelback Road Suite 600  
 Phoenix, AZ 85016  
 Phone: (602) 667-JOBS (5627)  
 Fax: (602) 667-0084

(a) BEHAVIORAL STAFFING will not be liable for losses arising out of entrusting BEHAVIORAL STAFFING employees with unattended premises, cash, negotiables or other valuables or authorize such employees to operate machinery or motor vehicles without prior written permission from BEHAVIORAL STAFFING in each instance, (b) BEHAVIORAL STAFFING not liable for loss or damage caused by BEHAVIORAL STAFFING employees operating clients owned or leased equipment or motor vehicles(s), and client therefore accepts full responsibility for claims, including the defense thereof involving bodily injury, property damage, fire, theft, collision, cargo damage or public liability damage sustained or incurred as a result of BEHAVIORAL STAFFING'S employee operating machinery or driving such vehicles(s), or arising out of or involving violation by Customer of paragraph (A) (B) above. Customer shall defend, indemnify and save BEHAVIORAL STAFFING harmless from any and all fines, penalties, assessments and costs, including attorney's fees incurred by BEHAVIORAL STAFFING as a result of any Federal, State or local law, regulation or ordinance relating to health and safety with respect to premises owned or controlled by Client and to which BEHAVIORAL STAFFING employees are assigned. BEHAVIORAL STAFFING places behavioral professionals. If they are doing other jobs without the written permission of BEHAVIORAL STAFFING, client responsible for all losses.

**Terms.** Terms are 10 days net. Client agrees to pay 1 ½% per month interest on past due amounts. In the event of litigation arising out of this agreement, client agrees to pay reasonable court costs and attorney fees. Client agrees that BEHAVIORAL STAFFING will have the right to choose that Any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

As collateral securing all obligations of Debtor to the Creditor, the Debtor grants a security interest in all accounts, inventory, equipment, investment property, chattel paper, instruments, documents and general intangibles.

<b>Placement Fee Schedule</b>		<b>Minimum Fee</b>	
<i>Annual Salary</i>	Fee	<i>Annual Salary</i>	Fee
\$20,000 to \$20,000	20%	\$27,000 to \$27,999	27%
\$21,000 to \$21,000	21%	\$28,000 to \$28,999	28%
\$22,000 to \$22,999	22%	\$29,000 to \$29,999	29%
\$23,000 to \$23,999	23%	\$30,000 to \$30,999	30%
\$24,000 to \$24,999	24%	\$31,000 to \$31,999	31%
\$25,000 to \$25,999	25%	\$32,000 to \$32,999	32%
\$26,000 to \$26,999	26%	\$33,000 and up	33%

**30-Calendar day Guarantee**

**Hiring.** The hiring of one of our temps or the referral of such person to another employer which results in a hiring, within one year after the termination of a temporary assignment, renders the original employer liable for our permanent placement fee. This would include, but not be limited to part time positions, consultants, independent contractors, different positions with the company or any related or affiliated company (sharing control or at least one executive, officer, director, or owner) or is employed by an employee leasing service or other temporary help agency through whom client does business or if temp is working on client's premises.

While we use reasonable efforts to provide temporary workers suitable to perform services, described by employers, BEHAVIORAL STAFFING is not a guarantor of the performance of temporary workers and shall not be liable for any damages, loss or injury. Clients are responsible for supervising temporary workers as if each temporary worker were part of client employer's own staff. Clients are responsible for supervising temporary workers as if each temporary worker were part of client employer's own staff. Clients are responsible for the negligence and illegal acts of their own employees.

Being duly authorized on behalf of the client Customer, by agreeing by signature on time card, certifies that the hours are correct and that the work was performed in a satisfactory manner. BEHAVIORAL STAFFING is not responsible for claims unless such claims are reported in writing to it by Customer within 30 days after occurrence.